



STATE OF DELAWARE
STATE FIRE PREVENTION COMMISSION
DELAWARE FIRE SERVICE CENTER

(302) 739 – 3160
FAX (302) 739 – 4436

1463 CHESTNUT GROVE ROAD
DOVER, DELAWARE 19904

STATE FIRE PREVENTION COMMISSION

Monthly Meeting

November 20, 2018

MEMBERS PRESENT

David Roberts, Chairman
Alan Robinson, Jr., Vice Chairman
Ron Marvel
Lynn Truitt
Marvin C. Sharp – Absent
Richard T. Perillo
Vacant Position – New Castle County Industry

ALSO PRESENT

Patricia Davis, Deputy Attorney General
Patrick Matthews, BLS Medical Director
Sherry Lambertson, Executive Assistant
David J. Truax, Investigator/Compliance Officer
Grover P. Ingle, State Fire Marshal
Robert P. Newnam, Director, State Fire School

GUESTS

Jay Jones, DVFA
Jason Capps, DSEMSA
Bradley Gosch, American Legion Ambulance 64
Tom Dicristofaro, DVFA
Jenn Knox, Past President, DSEMSA
W. Mike McMichael, DSEMSA
Warren Jones, DVFA
Robin Brown, OEMS

CALL TO ORDER

Chairman Roberts called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

REGULAR BUSINESS

APPROVAL OF NOVEMBER 20, 2018 COMMISSION MEETING MINUTES

It was moved by Commissioner Truitt, and seconded by Vice Chairman Robinson that the minutes of the October 16, 2018 Commission meeting be approved. Motion carried by unanimous vote.

REPORT OF THE STATE FIRE MARSHAL

INFORMATIONAL ITEMS

Personnel Items

Fire Marshal Ingle reported that it was with great sadness that he informs the Commission that his Administrative Officer Karen Virdin passed away. Karen worked with the Office of State Fire Marshal for 38 years. She was a good employee with a lot of knowledge of the agency. She started with the agency straight out of high school. She worked her way up through the administrative process over the years. She will be greatly missed by all. Fire Marshal Ingle requested permission to fill this now vacant position. It was moved by Commissioner Truitt, seconded by Commissioner Perillo to authorize Fire Marshal Ingle to move forward with the hiring process to fill the vacant positions. Motion carried by a unanimous vote.

Diane Edwards, Office Manager in New Castle County has obtained a five years of service award. She does a great job on behalf of the agency. It was moved by Commissioner Truitt, seconded by Vice Chairman Robinson to send Ms. Edwards a letter of appreciation. Motion carried by a unanimous vote.

Public Budget Hearing

Fire Marshal Ingle reported that the Public Budget hearing went well. Most of the items that have been requested in this budget process were already discussed in detail at the target meetings. He believes that his agency request will be viewed favorably.

DTI – Program Update/Computer Updates/Office 365/Dover Router/Agency Presentation

Fire Marshal Ingle reported that he along with the Fire School and Fire Commission attended an agency presentation with DTI on November 13, 2018. This presentation gave DTI a better understanding of what the agencies do and what their needs are.

It was a productive meeting and the presentations were well received. Fire Marshal Ingle received positive comments from Chief Information Officer James Collins as well as other DTI officials. This was time well spent to strengthen the relationships between the agencies. The Dover router was replaced on October 24, 2018 in the Kent County office. Assistant State Fire Marshal Brown oversaw the project for the agency and everything has run smoothly.

Assistant State Fire Marshal Brown will be the agency point of contact for the Agency 365 project. He will work directly with Anthony Spiezio. The last scheduled meeting was cancelled. Fire Marshal Ingle will keep the Commission apprised.

Sixty-five computers are in the process of being imaged at DTI to replace computers statewide for the Office of State Fire Marshal. They are ready to be deployed and scheduling is taking place to move forward with the project. There are also twenty laptops that were obtained through local law enforcement funds that are also being distributed once they are imaged.

The new Fire Marshal Incident system went live yet continues to have problems. Some of the problems that exist today are between the original vendor and DTI. The existing problems are causing some issues with needed reporting information in-house, but the staff is doing what is necessary to gather reporting information that is needed. Plan reviews and inspections are being done in a timely manner.

Fire Fatality

Fire Marshal Ingle reported on the ninth fire fatality of 2018. The victim was rescued from a fire in Scottsfield on September 6, 2018. The victim succumbed to his injuries in late September. The Fire Marshal's office received a report from the Delaware Medical Examiner's office in October stating that the cause of death was attributed to smoke inhalation as a result of the fire. 2018 has 6 fire deaths without smoke alarms and 3 with smoke alarms present.

Fire Marshal Forum

R.T. Leicht, Chief Technical Services attended the Fire Marshal Forum in Pennsylvania. Fire Marshal Ingle was unable to attend due to agency matters that required his attention.

DFIRS Incidents Received

TOTAL STATE PARTICIPATION IN COMPLIANCE			
82 %			
DELINQUENT DEPARTMENTS			
New Castle County			
Cranston Heights		August – September	
Minquadale		August - September	
Townsend		April – September	
Kent County			
Bowers		January – September	
Cheswold		July – September	
Clayton		July – September	
Harrington		August - September	
Houston		August - September	
Leipsic		August - September	
Sussex County			
Frankford		July – September	
Roxana		February - August	
OVERDUE REPORTS BY DAYS			
30 Days	60 Days	90 Days	90+ Days
0	5	3	3

Source: DFIRS Incidents received as of 11/05/18.

Fire Incidents

Fire Marshal Ingle reported on a fire that occurred on October 19th at approximately 4:00 a.m. at Murray Manor. There was heavy fire upon arrival of the fire department and the investigation is ongoing. The fortunate part of this report is that there were working smoke alarms and the residence were able to get out of the residence.

Fire Incidents cont.

On October 30th there was an incident at the Delaware Refinery. It was originally reported that there was an explosion, but there was not. It was a release of a heated product that was under pressure. It caused some injuries to several employees of the refinery. Several people were transported to Christiana Hospital and later to Crozier Hospital for observation and further treatment.

There was a large loss fire on November 5, 2018 at approximately 2:00 a.m. in Townsend at Willey Farms. There was heavy fire conditions upon arrival of the fire department. The fire consumed the entire building. Fire Marshal Ingle's staff was on scene for more than 15 hours to secure the scene and to investigate. The incident remains under investigation.

On November 8, 2018 at approximately 9:00 p.m. there was a large loss fire at Carillon Woods Apartments in the Indian River Vol. Fire Company district. There was heavy fire conditions upon arrival. It was a four story apartment complex that was under construction. Standpipes and sprinklers were being installed into the building, but water was not connected yet. The second story up was totally consumed by the fire. It is a sizable loss of over \$1.5 million. This scene was also held overnight and remains under investigation.

REPORT OF THE STATE FIRE SCHOOL DIRECTOR

Director

- Student Injury – Vehicle. Rescue, laceration finger – treated in class – Asthma issue, FFSS
- DTI presentation – SFPC, DSFS, SFMO – conducted 11-13-18
- Public Budget Hearing – 11-14-18. Director Newnam reported that the hearing went well.
- AFG Grant application submittal for 405,000.00 – 10/26/18 – Items Listed in Table below.

Director cont.

Item	Quantity	Price Each	Total
Quick Clean Internal Valve Prop	1	\$ 13,500.00	\$ 13,500.00
Lid-Loc 3 Dome Clamps	1	\$ 1,000.00	\$ 1,000.00
Kelso Kit	1	\$ 10,000.00	\$ 10,000.00
Drager TICs	4	\$ 13,000.00	\$ 52,000.00
Suction Units	5	\$ 1,000.00	\$ 5,000.00
Crash Kelly	3	\$ 2,500.00	\$ 7,500.00
Victim Injury Set for Crash Kelly	3	\$ 3,000.00	\$ 9,000.00
Gear Washers/Dryers	2	\$ 28,000.00	\$ 56,000.00
Washer Building Modifications	2	\$ 10,000.00	\$ 20,000.00
Student Helmets and covers	20	\$ 400.00	\$ 8,000.00
Incident Simulation Program	1	\$ 125,000.00	\$ 125,000.00
FAAC Pump Ops simulator	1	80,000.00	80,000.00
Thermocouple system	3	\$ 6,000.00	\$ 18,000.00
			\$ 405,000.00

Staff Activities

- Mid-Atlantic Fire Safety Conference – Edison, N.J. – Nov. 28th – O’Malley, Lowe
- TX State Fire Marshal's Conference – Austin, TX. – Oct 16-20 – O’Malley
- WAFL Radio, program in Roxana – 10-30-18 – Lowe
- Training for Progressive Ag Safety – Morgantown, WV. – Lowe

EMS

- Current Month
 - CEU programs – 5 classes scheduled (7)
 - EMT Refreshers – 19 students NCD, 15 students KCD, 5 students SCD (45)
 - Protocols – on line training – 87 students

Programs/Courses

Figures in red are reference to last year's comparison of class attendance.

- **Current Month**
 - Fire Fighter Self Survival – 20 students
 - Fire Instructor II – 12 students (*8 indicated applying to Instruct for DSFS*)
 - Fire Brigade – Interior Structural – 4 students – (cancelled)
 - Custodial Fire program – 85 students (75)
 - Engine Company Operations – 8 students – cancelled, safety concerns (3 cancelled)
 - Rope Rescue I – 11 students (29)
 - Truck Company Operations – 11 students (3 cancelled)
 - Firefighting Foam – 2 students (6 cancelled)
 - Vehicle Rescue – 20 students
 - EVO New Castle – 14 students (13)
 - EVO – Kent weekend – 28 students (36)
 - Elevator Rescue – 4 students (21)
 - Fire Brigade – Leadership Skills – 7 students (2017 cancelled)
 - Health Care – 38 students
- Divisions Usage – 19 scheduled (24)
 - New Castle – 12 classes scheduled, Kent – 4 classes, Sussex – 3 classes
- Additions – Revisions
 - Fire Safety in Houses of Worship – 90 mins, revised previous program – Lowe
 - Received (2) Bull Ex Rescue Manikins (110lbs each) for Rescue Training
 - Interactive removal parts on one, both have smart voice boxes
 - Truck Company – updated and revised – Baker

Public Education and Injury Prevention - Activity Report

- **Current Month**
 - Fire Safety Programs – 2 scheduled – (1)
 - DSFS Tours – 5 scheduled (2)
 - Fire Safety Displays - 1 scheduled (1)
 - Injury Prevention Programs – 5 scheduled
 - Injury Prevention Events – 1 scheduled

Financial

- Past Due Billings
 - 30 days – 14,700.37
 - 60 days – 100.00
 - 90 days – 4,460.00
 - 20678 Tuition Fund – 530,640.00
 - Accounts receivable – 168,026.00
 - Revenue Comparison
 - Tuition – 2018 – 33,239.50, 2017 – 38,497.74
- Special Funds Summary – The Special Funds Summary report was submitted to the Commissioners for review.
- Expenditure Report – The Expenditure report was submitted to the Commissioners for review.

Maintenance – Building and Grounds

- Security upgrades Divisions – video cameras, door alarms (40k)
- HVAC – project status
- Rest Rooms – project status
- Computer Room – computers installed, monitors scheduled to be installed (DTI)

Personnel Issues

- Director Newnam reported that Kim O'Malley's position was upgraded to a Training Administrator I – Senior Instructor. Although she has been upgraded to a Senior Instructor, she will not be required to do some of the same duties as the others because she does not have required fire or EMS training to allow her to participate in those functions.

Scheduled Activities

- Director Newnam will take annual leave on November 21, 2018 and will be out of state on December 7, 2018.

BLS MEDICAL DIRECTOR

Dr. Matthews reported that Influenza A has been confirmed in all three counties through hospitals statewide. It is important to encourage getting vaccinated as well as our providers to practice infection control policies. It's also important for our EMS colleague to document any influenza like illness. This will assist in monitoring for outbreaks throughout the state.

REPORT OF THE INVESTIGATOR/COMPLIANCE OFFICER

23 Annual Ambulance Unit Inspections
0 New Unit Inspections
10 Complaints Received
9 Arrest Notifications were received.
6 New Investigations

Mr. Truax presented Case No. 1720, 1808 and 1814 for closure. After a thorough review, the State made a decision to dismiss these cases for insufficient evidence of a statutory or regulatory violation. It was moved by Commissioner Truitt, seconded by Vice Chairman Robinson to close Case No. 1720, 1808 and 1814. Motion carried by a unanimous vote.

Mr. Truax requested that the Commission schedule an EMT Hearing at their January meeting. It was moved by Commissioner Marvel, seconded by Commissioner Truitt to schedule a hearing for the regular meeting of January 15, 2018. Motion carried by a unanimous vote.

REGULAR BUSINESS

ACTION ITEMS

Temporary Suspension – Case No. 1821

Deputy Attorney General Davis presented the findings of Case No. 1821. The prosecuting Deputy Attorney General has requested a temporary suspension due to the severity of the charges and requested that they suspension remain in place until the resolution of the State's Complaint with the Commission. It was moved by Commissioner Truitt, seconded by Commissioner Perillo to grant a temporary suspension in Case No. 1821 and for it to remain in place until the case is resolved. Motion carried by a unanimous vote.

NEW BUSINESS

None.

GENERAL INFORMATION

None.

CORRESPONDENCE

None.

MISCELLANEOUS INFORMATION

None

PUBLIC INFORMATION

Ambulance Equipment List

There was conversation with regard to medical medications being required to be carried on an ambulance. There is an agreement across the board that the BLS Service would like to carry all of the items. There is a divide in the thought of making these items mandatory due to it being a funding issue. Some of these items cost little and some of them carry a high cost. Warren Jones of the DVFA has been doing research with regard to the Safe Harbor Regulation. Most have thought when Safe Harbor was put into place it meant that BLS could no longer do a one on one exchange with the hospitals. After speaking with Senator Carper, we've learned that isn't true. Mr. Jones has also reached out to Wayne Smith, Chairman of the Hospital Association for comment. Mr. Smith is working with his legal team to determine if the one on one exchange can resume.

Mr. Jones reported that he discussed the "one on one" exchange concept at the last DEMSOC meeting and he didn't get a kick back. He felt that it was well received. Hospitals currently do a one on one exchange with Paramedics through Pyxis, a machine that requires a personalized code for the exchange. Mr. Warren will continue to research this and report back to the Fire Prevention Commission.

REPORT OF THE COMMISSIONERS

Commissioner Alan Robinson Jr.

Chairman Robinson reported that he attended the Monthly Fire Prevention Commission Meeting, Kent County Meeting, Citizens Hose Fire Company Meeting, Charles Frampton Memorial, NCCLA Appreciation Banquet, Smyrna Veteran's Memorial Service, DE Low Interest Loan Meeting, Marie Reed Visitation/Funeral, Karen Virdin Visit/Funeral and Citizens Hose Board of Directors Meeting.

DATE OF NEXT MEETING

December 18, 2018 – 9:00 AM
Commission Chamber
Delaware Fire Service Center
1463 Chestnut Grove Road
Dover, DE 19904

ADJOURNMENT

It was moved by Commissioner Perillo, and seconded by Commissioner Truitt that the meeting be adjourned. Motion carried by a unanimous vote. The meeting was adjourned at 10:11 a.m.

Respectfully submitted,

Sherry R. Lambertson

Sherry R. Lambertson
Executive Specialist

sl/